



F.Y.I.

from the Policy Unit

FYI-236

Date: July 31, 2019

SUBJECT: Requests from Federal Investigators

Please contact the Policy Unit if you have any questions regarding these or any other changes at DCSS.POLICYQUESTIONS@azdes.gov or call 602-771-8127

This FYI is a reminder from the Policy Unit that all requests from federal investigators for federal background checks on Division of Child Support Services (DCSS) clients must be faxed to the Assistant Director's Executive Staff Assistant, Denice Lopez, at 602-542-4953. The request must include a written authorization from the client and a phone number where the investigator can be reached.

DCSS colleagues are urged to view this information directly on The PORT and not create a separate personal file.

**Please do not reply directly to this message as we will not be able to respond. This email address is only used for outgoing mail*